

## Pearson Edexcel Functional Skills – Entry 2

# English

## Entry 2 Reading TASK D

### Set 2

Controlled Assessment Material

**Valid from September 2016 to August 2017**

Learner name

Learner signature and date

### Instructions

- Use blue or black ink. Do not use pencil.
- Write your answers in the spaces provided.
- For each task answer ALL the questions on both texts.
- Some questions must be answered with a tick in a box.
- If you change your mind about an answer, put a line through the box and mark your new answer with a tick.
- You must use a dictionary.

### Information

- There are 10 marks available for each task.

### Advice

- Read each question carefully.
- Make sure you know what to do before you write your answers.  
If you are not sure, ask.
- Use clear English and present your answers carefully.
- Check your work carefully after finishing each task.

Turn over ►

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PEARSON

**Read Text D1 and answer questions 1 to 5.**

**Text D1**

You read this.

**Where can you get work experience?**



**The Computer Shop**

4 West Road

Fenworth

Two weeks – ICT student. You will work in a team.

**Esher Hotel**

60 Kent Road

Dintone

Two weeks – Business student. You must be able to work weekends.

**Abbey Garage**

13 Green Lane

Dintone

One week – Motor vehicle student. You will work on cars and vans.

**Sander Care Home**

29 Park Street

Estrick

One week – Healthcare student. You must have good communication skills.

Please speak to John Nash if you are interested in any of these for your work experience.

## Text D1 questions

- 1 Put a tick ☒ in the correct box.

Which company needs a Motor vehicle student?

<b>A</b>	Esher Hotel	<input type="checkbox"/>
<b>B</b>	Computer Solutions	<input type="checkbox"/>
<b>C</b>	Abbey Garage	<input type="checkbox"/>

(Total for Question 1 = 1 mark)

- 2 Put a tick ☒ in the correct box.

Which of these streets comes first in the index of a street map?

<b>A</b>	Park Street	<input type="checkbox"/>
<b>B</b>	Green Lane	<input type="checkbox"/>
<b>C</b>	West Road	<input type="checkbox"/>

(Total for Question 2 = 1 mark)

- 3 Write your answer on the line below.

Who can you speak to about the jobs?

.....

(Total for Question 3 = 1 mark)

4 Put a tick ☒ in the correct box.

According to Text D1, the Esher Hotel needs:

<b>A</b>	a Business student	<input type="checkbox"/>
<b>B</b>	an ICT student	<input type="checkbox"/>
<b>C</b>	a Healthcare student	<input type="checkbox"/>

(Total for Question 4 = 1 mark)

5 Write your answer on the line below.

Which company needs someone with good communication skills?

.....

(Total for Question 5 = 1 mark)

**TEXT D2 BEGINS ON THE NEXT PAGE**

**Read Text D2 and answer questions 6 to 10.**

**Text D2**

You read this letter.

Esher Hotel  
60 Kent Road  
Dintone  
IL1 4P1

17 May

Dear Carl

Thank you for your application for work experience at the Esher Hotel. Please come for an interview on Monday 22 May at 10 am.

Your interview will be in our main office.

When you arrive, please ask at reception for Mrs Oliver.

Please bring proof of your identity and any certificates you have.

I look forward to meeting you on 22 May.

Yours sincerely

Judith Oliver  
HR Officer

## Text D2 questions

6 Put a tick ☒ in the correct box.

Where will Carl's interview take place?

<b>A</b>	main office	<input type="checkbox"/>
<b>B</b>	reception	<input type="checkbox"/>
<b>C</b>	HR office	<input type="checkbox"/>

(Total for Question 6 = 1 mark)

7 Write your answer on the lines below.

Look up the word **identity** in your dictionary and write down what it means.

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(Total for Question 7 = 1 mark)

8 Write your answer on the line below.

Who will Carl ask for when he arrives for his interview?

.....

(Total for Question 8 = 1 mark)

9 Put a tick ☒ in the correct box.

What is the date of the interview?

<b>A</b>	10 May	<input type="checkbox"/>
<b>B</b>	17 May	<input type="checkbox"/>
<b>C</b>	22 May	<input type="checkbox"/>

(Total for Question 9 = 1 mark)

10 Write your answer on the line below.

Name **one** thing Carl is asked to bring with him to the interview.

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(Total for Question 10 = 1 mark)